



**MONTHLY WORK SESSION AGENDA
MONDAY AUGUST 10, 2026, 7:00 P.M.
REMINGTON TOWN COUNCIL
105 E MAIN ST
REMINGTON, VA 22734**

- I. CALL TO ORDER, RECOGNITION OF TOWN COUNCIL, STAFF AND GUESTS**
- II. PLEDGE OF ALLEGIANCE**
- III. CITIZENS TIME**
- IV. CONSIDERATION OF THE PLANNING COMMISSION RECOMMENDATION –
REMINGTON DENTISTRY**
- V. TOPICS FOR DISCUSSION**
 - FOOD TRUCK ORDINANCE**
 - BLA UPDATE**
 - E-BIKE ORDINANCE**
 - RRCP/DEPOT RESTORATION**
 - COMP PLAN SURVEY**
 - INVOICE CLOUD**
 - TACS**
 - LOVE SIGN**
 - RATIFICATION**
 - RACHAEL BRINSON PLANNING COMMISSION COMMITTEE**
 - RATIFICATION**
 - PRINTER PURCHASE**
- VII. CLOSED SESSION**
- VIII. ADJOURNMENT**

Draft Ordinance
Town of Remington
Mobile Food Establishment Ordinance

Intent

The purpose of this ordinance is to establish operational standards for mobile food establishments while protecting the public health, safety, and welfare and providing opportunities for mobile food vendors to operate within the Town of Remington.

Definitions

A mobile food establishment means any mobile food unit, food truck, trailer, cart, or similar vehicle licensed to prepare and/or sell food or beverages and not permanently affixed to a site.

Permits

A valid Town business license and Mobile Food Establishment Permit issued by the Town Administrator are required. Separate Temporary Event Permits may be required for Town-sponsored or special events. Annual permits are valid March 1 through February 28 unless otherwise specified.

Approved Locations

Mobile food establishments may operate only: (1) On commercially zoned property or property lawfully used for a commercial or industrial purpose, with the written permission of the property owner; (2) at Town-approved special events; (3) at the Town Farmers Market; or (4) at other locations approved by the Town Administrator. Operation on public streets, sidewalks, parks, or rights-of-way is prohibited unless specifically authorized by the Town. Mobile food establishments shall not operate on any property containing a single-family, two-family, townhouse, or multifamily residential use, unless specifically authorized by the Town Council or Town Administrator as part of a Town-sponsored or Town-approved event.

Operational Standards

Hours of operation shall be those approved on the permit. Vendors shall maintain safe pedestrian access, may not block fire lanes, entrances, exits, travel lanes, or required parking, and shall comply with all noise, zoning, and traffic regulations.

Insurance and Licenses

Applicants shall provide proof of general liability insurance, a valid Virginia Department of Health permit, applicable state licenses, vehicle registration, and any other documentation required by the Town.

Fire and Safety

Vendors shall comply with the Virginia State Fire Prevention Code and any requirements of the Fauquier County Fire Marshal, including LP gas safety where applicable.

Waste and Sanitation

Each vendor shall provide trash receptacles, properly dispose of grease and wastewater, leave the site clean, and shall not discharge liquid or solid waste onto public or private property.

Generators

Generators shall be maintained in safe operating condition and comply with the Town noise ordinance. Excessive noise or fumes constituting a nuisance are prohibited.

Hours of Operation

Except as otherwise authorized by the Town Administrator for a Town-sponsored or Town-approved special event, no mobile food establishment shall remain at any approved location for more than twelve (12) consecutive hours within a twenty-four (24) hour period. Daily operations shall be conducted only between the hours of 10:00 a.m. and 10:00 p.m. All sales, customer service, cleanup, and departure from the site shall be completed by 10:00 p.m.

Signage

Signage attached to the vehicle and menu boards are permitted. Flashing lights, inflatable advertising, and freestanding advertising signs are prohibited unless specifically approved.

Special Events

The Town Administrator may modify operational requirements for Town-approved festivals, markets, parades, and similar community events when necessary for public safety and event operations.

Meals Tax

All Town of Remington meals taxes and other required taxes shall be collected and remitted in accordance with the Town Code.

Revocation

(a) The Town Administrator may suspend or revoke a Mobile Food Establishment Business License or Mobile Food Establishment Permit at any time upon determining that the permit holder has failed to comply with the provisions of this article or any applicable federal, state, or local law, ordinance, regulation, or permit condition.

(b) Prior to suspending or revoking a Mobile Food Establishment Business License or Mobile Food Establishment Permit, the Town Administrator shall provide written notice to the permit holder stating the reasons for the proposed suspension or revocation. The notice shall be mailed by first-class mail, postage prepaid or delivered by electronic mail or personal delivery to the address or email provided on the permit application.

(c) If the permit holder has been notified in writing of three (3) or more separate violations of this article within any twelve (12)-month period, the Town Administrator may suspend or revoke the Mobile Food Establishment Business License or Mobile Food Establishment Permit without additional notice.

(d) Nothing in this section shall prohibit the Town Administrator

from ordering the immediate suspension of a permit when continued operation presents an imminent threat to the public health, safety, or welfare.

(e) Suspension or revocation of a permit under this article shall not preclude the Town from pursuing any other remedies or enforcement actions authorized by law.

Penalties

Civil penalties: First violation \$100; second violation \$250; third and subsequent violations \$500. Each day a violation continues constitutes a separate offense.

-DRAFT-

AN ORDINANCE AMENDING CHAPTER 46 OF THE HAYMARKET CODE OF ORDINANCES TO PROVIDE REGULATIONS FOR USE AND RENTAL OF MOTORIZED SKATEBOARDS OR SCOOTERS, BICYCLES, OR ELECTRIC POWER-ASSISTED BICYCLES.

WHEREAS, the Town of Haymarket (the “Town”) is proactive in welcoming new models of transportation within the marketplace, while creating policies to limit their potentially negative impacts, in order to continue the Town’s responsible stewardship of the public right-of-way, as well as provide thoughtful response and adaptation to the transportation needs of the community; and

WHEREAS, the emergence of e-bikes, e-scooters, and shared mobility devices (SMDs) has created a new challenge for local governments; and

WHEREAS, pursuant to Code of Virginia 46.2-1315, the purpose of this ordinance is to establish rules and regulations governing the operation of motorized skateboards or scooters, bicycles, and electric power-assisted bicycles within the Town and to ensure that such mobility sharing devices and systems are consistent with the safety and well-being of citizens, and other users of the public rights-of-way in the Town; and

WHEREAS, Virginia law prohibits the use of town streets in a manner not permitted to the general public, without first obtaining permission from the Town’s governing body. See Virginia Code § 15.2-2015; and

WHEREAS, pursuant to Virginia Code §§ 15.2-2015 and 46.2-1315 this ordinance applies to any personal use by individual users as well as the deployment of motorized skateboards or scooters, bicycles, or electric power-assisted bicycles by licensees within the Town’s jurisdictional boundaries.

NOW, THEREFORE, BE IT ORDAINED, on this ____ day of _____, 2026, by the Council of the Town of Haymarket, Virginia that Article IV is hereby added to Chapter 46 of the Town of Haymarket Code of Ordinances, to read as follows:

ARTICLE IV. REGULATION OF USE AND RENTAL OF MOTORIZED SKATEBOARDS OR SCOOTERS, BICYCLES, OR ELECTRIC POWER-ASSISTED BICYCLES.

Section 46-200. - Policy Statement and Purpose

The purposes of this Article is to establish rules and regulations governing the operation of motorized skateboards, motorized scooters, electric scooters, motorized bicycles, electric power-assisted bicycles, shared mobility devices, non-internal combustion engines with three wheels or less and Shared Mobility Systems within the Town to protect the health, safety, and welfare of the citizens of the Town and the general public. These provisions apply to individual users of motorized skateboards, motorized scooters, electric scooters, motorized bicycles, electric power-

assisted bicycles, shared mobility devices, non-internal combustion engines with three wheels and the deployment of Shared Mobility Systems, including direct rental or similar programs, within the Town.

Section 46-201. - Definitions

Device means motorized skateboards, motorized scooters, electric scooters, motorized bicycles, electric power-assisted bicycles, shared mobility devices, including any aforementioned devices that have non-internal combustion engines with three wheels or less, and other devices specified in Virginia Code Section 46.2-1315, as defined herein.

Electric power-assisted bicycle means a vehicle that travels on not more than three wheels in contact with the ground and is equipped with (i) pedals that allow propulsion by human power and (ii) an electric motor with an input of no more than 1,000 watts that reduces the pedal effort required of the rider, and includes docked and dockless electric power-assisted bicycles.

Geo-fencing means a virtual perimeter that operates with a Device's onboard GPS to authorize parking of the Device, to prevent or limit operation of the Device, and/or to provide an alert notice to the Licensee or Customer, whenever the Device crosses the perimeter.

Shared mobility device means motorized skateboards, motorized scooters, electric scooters, motorized bicycles, electric power-assisted bicycles, and other devices specified in Virginia Code Section 46.2-1315 that users can access on an as-needed basis for a fee.

Shared Mobility System means a transportation system that allows users to gain access to shared mobility devices on an as-needed basis for a fee, rather than through ownership.

Motorized skateboard or scooter means every vehicle, regardless of the number of its wheels in contact with the ground, that (i) is designed to allow an operator to sit or stand and (ii) is powered in whole or in part by an electric motor. "Motorized skateboard or scooter" includes docked and dockless electric stand-up scooters (e-scooters) and gas-powered scooters, but does not include "electric personal assistive mobility devices."

License means authorization issued by the Town to operate a Shared Mobility System under this Article.

Licensee means a person or entity who receives a License issued by the Town to operate a Shared Mobility System under this Article in order to offer the use and/or rental of Devices for a fee.

Town Manager means the Town Manager and their designee.

Sec. 46-202. – Safe Riding Requirements for Persons Using a Device.

The following provisions apply to any and all users and operators of Devices within the Town.

- (a) No person shall use a Device on any town sidewalk.

- (b) No person shall park a Device in a manner that impedes the normal movement of pedestrian or other traffic or where such parking is prohibited by official traffic control devices.
- (c) No person shall operate a Device at a speed faster than 25 miles per hour.
- (d) Every person fourteen (14) years of age or younger shall be required to wear a protective helmet which meets the standards promulgated by the Consumer Product Safety Commission Standards whenever operating, riding or being carried on a Device within the Town. No person less than 14 years old shall drive or operate any Device unless wearing a helmet and under the immediate supervision of a person who is at least 18 years old.
- (e) It shall be unlawful for any person to operate a Device on the highways in the Town while using or wearing earphones. For the purposes of this Section, "earphones" shall mean any device worn in or on one ear or both ears that converts electrical energy to sound waves or which impairs or hinders the person's ability to hear, but shall not include any prosthetic device that aids the hard of hearing.
- (f) Every person operating a Device is required to:
 - 1. Comply with traffic control signs, devices and signals including, but not limited to, stop signs, yields signs, traffic lights and other traffic control devices as provided in the Code of Virginia;
 - 2. Comply with traffic laws regarding lane usage and rights-of-way as provided in the Code of Virginia;
 - 3. Yield the right of way to pedestrians at crosswalks as provided in the Code of Virginia; and
 - 4. Otherwise comply with the traffic laws and regulations in Code of Virginia Sections 46.2-800 through 46.2-946.
- (g) Operating Devices while texting or while under the influence of alcohol or other intoxicants is prohibited.
- (h) Any person or operators of Devices that are found to be in violation of this section shall be subject to a fine in the amount of \$150.00.
- (i) Any person who operates a Device in a careless, reckless, or otherwise unsafe manner so as to endanger the life, limb, or property of any person, including but not limited to excessive speed, failure to obey traffic control devices, or operation in prohibited areas, shall be guilty of a Class 1 misdemeanor and subject to the penalties thereof.

Sec. 46-203. - License Requirements for Licensees of Motorized Skateboards or Scooters, Bicycles, or Electric Power-Assisted Bicycles for Hire.

- (a) Any person or entity seeking to operate a Shared Mobility System within the Town shall first obtain a License from the Town, conditioned on compliance with this ordinance. The Licensee will be required to obtain a business license and will be responsible for all applicable local fees and taxes.
- (b) The person or entity shall provide a copy of their Virginia Business License and Virginia Certificate of Good Standing.
- (c) Each person or entity shall pay a single up-front flat fee of \$5,000 upon submittal of their License Application for each fleet of Devices.
- (d) No person or entity shall operate a Shared Mobility System within the Town without a License. Any person or entity who operates a Shared Mobility System without a License shall be subject to a civil penalty of one thousand dollars (\$1000.00) for each violation. Each day of violation shall constitute a separate offense.
- (e) The Town Manager may revoke any License without prior notice for failure to comply with this ordinance.
- (f) Any person or entity whose License application has been denied, or whose License has been revoked or terminated, may file an appeal by submitting a written statement to the Town Clerk within ten business days of the denial or revocation. The written statement shall describe the basis of the appeal. The Town Council shall issue a final decision on the appeal within forty-five (45) business days. Any Licensee whose License has been revoked may not apply for another License within six months and the Licensee must remove all shared mobility devices from any public place in the Town within 48 hours of receiving the notice of revocation.
- (g) The Licensee shall maintain a \$5,000 surety bond which the Town may use to pay costs related to removing and storing devices that do not comply with these License requirements, if such costs are not borne by Licensee.

Sec. 46-204. - Transfer of Licenses.

No Licensee may transfer any License without the advance written consent of the Town Manager. The Town Manager may deny a transfer of a License if the transferee has violated a License or violated a similar ordinance in another locality, or if the transferee does not have proof of proper insurance coverage. A transferee shall accept responsibility for all outstanding violations, removal and storage fees for removed Devices, bonds, and Operating Conditions applicable to the transferring Licensee.

Sec. 46-205.- Device Equipment Requirements.

- (a) All Devices must meet the standards established in the Code of Virginia, including lighting during operation in darkness.
- (b) All Devices shall meet the safety standards established in the Code of Virginia requiring both headlight and taillight.
- (c) An operator identifier must be permanently affixed to each Device.
- (d) All Devices must be equipped with hardware that allow the Licensee to render by remote means a device inoperable if it has been reported to Licensee as being damaged or defective.
- (e) Licensee shall establish service area boundaries to designate areas of Device deployment.
- (f) All Devices shall be equipped with an on-board GPS capable of providing real-time location and limiting operation of the Device through Geo-fencing.

Sec. 46-206. - Device Operations for Licensees.

- (a) Each License shall designate the specific number of Devices that the Licensee may deploy in the Town.
- (b) The Town Manager reserves the right to order the removal of all abandoned or discarded devices in the Town. If not removed in a timely fashion, the Town may use a towing company to remove the Devices. The Licensee will then be responsible for paying the towing service a reasonable fee for each Device removed as well as any storage fees.
- (c) Licensees must be aware of and plan for Town, providing additional staffing, rider education/awareness, and temporary no-ride and no-park zones as necessary.

- (d) Licensees shall provide administrative access for Town officials to relocate Devices that are blocking the public right-of-way or creating obstacles for vehicles or pedestrians.

Sec. 46-207. Parking Requirements for Use of a Device.

The following provisions apply to Licensees, users and operators of Devices, as specifically stated herein.

- (a) Devices must be parked upright on hard surfaces in a manner that does not obstruct or impede the public right of way.
- (b) Licensee shall designate the parking area for Devices and Licensee shall provide visible markings that identify the designated parking area. The Licensee shall provide signage that directs Device users to the designated parking area. Licensee shall be responsible for removing Devices that are parked outside of the designated parking area.
- (c) Devices are to be parked in such a manner as to provide a 4-foot pedestrian clear zone area in the sidewalk.
- (d) Devices cannot be parked in such a manner as to impede or interfere with any fire hydrant, call box, or other emergency facility; bus bench; utility pole or box; or the reasonable use of any commercial window display, or access to or from any building.
- (e) Devices cannot be parked in such a manner as to impede or interfere with the reasonable use of any bicycle rack or news rack.
- (f) The Town Council reserves the right to determine certain areas where parking of Devices is permitted or prohibited.
- (g) Devices cannot be parked adjacent to or within:
 - i. Transit zones, including bus stops, shelters, passenger waiting areas and bus layover and staging zones, except at existing bicycle racks;
 - ii. Loading zones;
 - iii. Disabled parking zones;
 - iv. Street furniture that requires pedestrian access (for example - benches, parking pay stations, bus shelters, transit information signs, etc.);
 - v. Curb ramps; or
 - vi. Driveways.
- (h) To the extent a Licensee desires to park Devices on Town property other than the public right-of-way (e.g., parks, plazas, parking lots, transit stations, or private property), the Licensee must first obtain the right to do so from Town Council.

- (i) Licensees shall stop placing Devices, or allowing contractors to place Devices in front of any address provided by the Town, and shall remove the devices within 48 hours of notice.
- (j) Licensees shall comply with the Town's restrictions regarding riding/parking/locking Devices in specified areas of the Town where the Devices cannot be safely operated.
- (k) Any Device found to be in violation of this section is subject to removal by the Town; the Licensee must pay thirty-five dollars (\$35.00) for each Device removed and five dollars (\$5.00) per day of storage, including the day of removal and the day of release from storage. The Town shall provide notice of removal within twenty-four (24) hours of removal.
- (l) As part of renting a Device, Licensees must require Device users to acknowledge and accept the Town's operational and parking rules.

Sec. 46-208. Customer Service

- (a) Licensees must provide easily visible contact information, including a toll-free phone number and e-mail address, on each Device for Town employees and members of the public to make relocation requests or to report other issues with devices.
- (b) Licensees must maintain a local Licensee representative and provide a direct point of contact to the Town and its residents.
- (c) Licensees shall maintain a 24-hour customer service phone number for customers to report safety concerns, complaints, or to ask questions. This phone number and its website shall be provided on every Device that is in service in the Town.
- (d) Upon notification that Devices are improperly parked or left unattended on any sidewalk, street, or public right-of-way under the jurisdiction of the Town, the Licensee must remove the Devices within two hours.
- (e) Licensees shall provide all riders of Devices with a mechanism to report safety or maintenance issues.
- (f) In the event that a safety or maintenance issue is reported for a Device, the Device shall immediately be de-activated and shall be removed immediately. Any inoperable or unsafe Device shall be repaired before it is put back into service.

Sec. 46-209. - Data Sharing.

Without prejudice to a Licensee's rights to, and interest in, its commercially privileged and sensitive information, Licensees agree to provide the Town the following types of data in a monthly report: total active customers, number of trips in the Town each month, average trip duration times, number of devices in service, GPS tracking data for every trip route, crashes

(giving time, date, and location), injuries, and complaints. The specific data to be provided by the Licensee will be stated in the License.

Sec. 46-210. - Insurance.

The Licensee will be required to purchase and maintain, at its sole expense, and from a company or companies authorized to do business within the Commonwealth of Virginia, insurance policies containing the following types of coverages and minimum limits:

- (a) Workers' Compensation - Statutory requirements. This policy shall specifically list Virginia as a covered state.
- (b) Employer's Liability - \$100,000. This policy shall specifically list Virginia as a covered state.
- (c) Commercial General Liability - \$1,000,000 per occurrence. The Town and its officers, employees, agents and volunteers must be named as an additional insured and so endorsed on the policy.
- (d) Automobile Liability-\$1,000,000 per occurrence.
- (e) All insurance coverage:
 - i. shall be issued by a licensed insurance carrier authorized to do business within the Commonwealth of Virginia and otherwise acceptable to the Town;
 - ii. shall be kept in full force and effect during the life of the License; and
 - iii. prior to operating a Shared Mobility System, the Licensee shall (i) have all required insurance coverage in effect; (ii) the Licensee shall deliver to the Town the certificates of insurance for required insurance coverage, or other evidence satisfactory to the Town in its sole discretion.
- (f) Nothing contained within this ordinance shall waive the Town's sovereign immunity under law.
- (g) The Town reserves the right, but not the obligation, to revise any insurance requirement as may be necessary for the best interests of the Town, including, but not limited to, limits, coverages and endorsements, or reject any insurance policies which fail to meet the criteria stated herein. Additionally, the Town reserves the right, but not the obligation, to review and reject any insurer providing coverage due to its poor financial condition or failure to operate legally.
- (h) Compliance with insurance requirements shall not relieve the Licensee of any responsibility to indemnify the Town for any liability to the Town, as specified in any other provision of this ordinance, and the Town shall be entitled to pursue any remedy in law or equity if the Licensee fails to comply with this ordinance. Indemnity obligations specified elsewhere in this ordinance shall not be negated or reduced by virtue of any insurance carrier's denial of insurance coverage for the

occurrence or event which is the subject matter of the claim, or by any insurance carrier's refusal to defend any named insured. Licensee explicitly acknowledges and understands that it assumes the risk of placing its Devices on Town property and that the Town will not be responsible for any damages to such Devices arising from their presence on Town property.

Sec. 46-211. - Civil penalties.

- (a) Any Licensee, user or operator violating this article shall be liable to the town for a civil penalty of up to five hundred dollars (\$500.00) for the first offense and up to one thousand dollars (\$1000.00) for the second and subsequent offenses, unless otherwise specified herein. Each day that the violation exists shall be a separate offense.
- (b) Any ticket for a violation of this article, shall inform the violator that he or she may avoid a trial by paying this penalty to the Town by mail or in person at the office of the director of finance within fourteen (14) calendar days following the date of the ticket. If a person charged with a violation does not elect to pay the civil penalty within fourteen (14) calendar days, the violation shall be tried in the general district court in the same manner and with the same right of appeal as provided for by law. A finding of liability shall not be deemed a criminal conviction for any purpose.

By Order of the Town Council of the
Town of Haymarket, Virginia

BY: _____
TracyLynn Pater, Mayor

ATTEST: _____
Kimberly Henry, Clerk



REMINGTON POLICE DEPARTMENT

E-BIKE SAFETY: KNOW BEFORE YOU RIDE

Not every electric two-wheeler is legally an e-bike.

A LEGAL VIRGINIA E-BIKE MUST HAVE:

Operable pedals + a rider's seat + an electric motor rated at 750 watts or less

THE 3 E-BIKE CLASSES

CLASS 1	CLASS 2	CLASS 3
Pedal-assist only. Motor assistance stops at 20 mph.	May use a throttle. Motor assistance stops at 20 mph.	Pedal-assist only. Motor assistance stops at 28 mph. Helmet required for rider and passenger.

RIDE LEGAL. RIDE PREDICTABLY. RIDE SAFE.

WHERE YOU MAY RIDE	SAFETY CHECKLIST
- E-bikes generally may go where bicycles are allowed: streets, roads, shoulders, bike lanes, and bicycle/shared-use paths. - Posted rules and local or agency restrictions may limit e-bikes on sidewalks, trails, parks, or shared-use paths. - Ride in the same direction as traffic and obey signs, signals, and pavement markings. - On sidewalks or shared-use paths, yield to pedestrians and give an audible warning before passing.	- Wear a properly fitted helmet on every ride. Virginia law requires helmets for every Class 3 rider and passenger. - Riders younger than 14 may operate a Class 3 e-bike only under the immediate supervision of an adult age 18 or older. - Before riding, check brakes, tires, lights, reflectors, and battery security. - Use lights at night, stay visible, avoid distractions, and never carry more people than the bike is designed for. - Parents: check the manufacturer's label for class, top assisted speed, and motor wattage.

E-DIRT BIKES, MINI-BIKES & OTHER DEVICES

No pedals does not automatically mean "e-bike." A device that does not meet Virginia's e-bike definition may instead be classified as a moped, motorcycle, motorized scooter, or off-road motorcycle. Different licensing, registration, equipment, helmet, insurance, age, and operating-location rules may apply.

Do not operate an e-dirt bike or mini-bike on a public street, sidewalk, trail, or shared-use path unless you have confirmed that the device and rider meet every applicable legal requirement.

WHEN IN DOUBT, CHECK THE LABEL - AND KNOW BEFORE YOU GO.

Remington Police Department | Emergency: 911 | Town Hall: 540-439-3220

Legal references: Virginia Code §§ 46.2-100, 46.2-904, 46.2-904.1 and 46.2-906.1. Local rules and posted restrictions may also apply.

InvoiceCloud Pricing

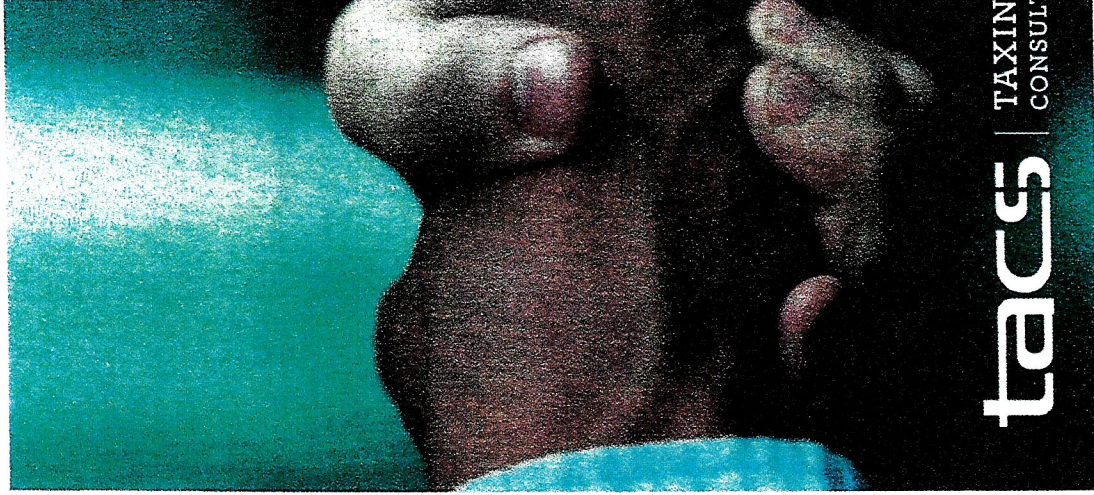
Service Description	InvoiceCloud Fee
Integration, Deployment, & Training	\$7,500 Waived
Includes integration to existing billing system	
Account Access and Outbound Campaign Access	\$250 Waived
Monthly access to branded customer and biller portals, with one (1) administrator user and unlimited additional users	
HelpDesk Support & Marketing	
Access to InvoiceCloud's HelpDesk, Client Services team, and Marketing support to help drive the highest online payment and paperless adoption	
Electronic Payment Fees	
Residential Credit & Debit Cards	3.50% (\$3.50 minimum fee)
Visa, MasterCard, Discover, PayPal, Venmo, and American Express	
E-Check (ACH)	\$0.95 flat fee
Miscellaneous Fees	
Paperless Billing (Per paperless bill per cycle)	\$0.10
Note: Only when a paper is suppressed, and a paper invoice is not mailed	
Online Bank Direct	\$0.95
IVR Payment	\$0.95 surcharge
Credit Card Chargebacks/ ACH Rejects	\$10.00
Card Reader (Tap and Chip enabled)	\$40 per device/month



tacs

TAXING AUTHORITY
CONSULTING SERVICES, P.C.

YOUR PARTNER IN GOVERNMENT COLLECTIONS



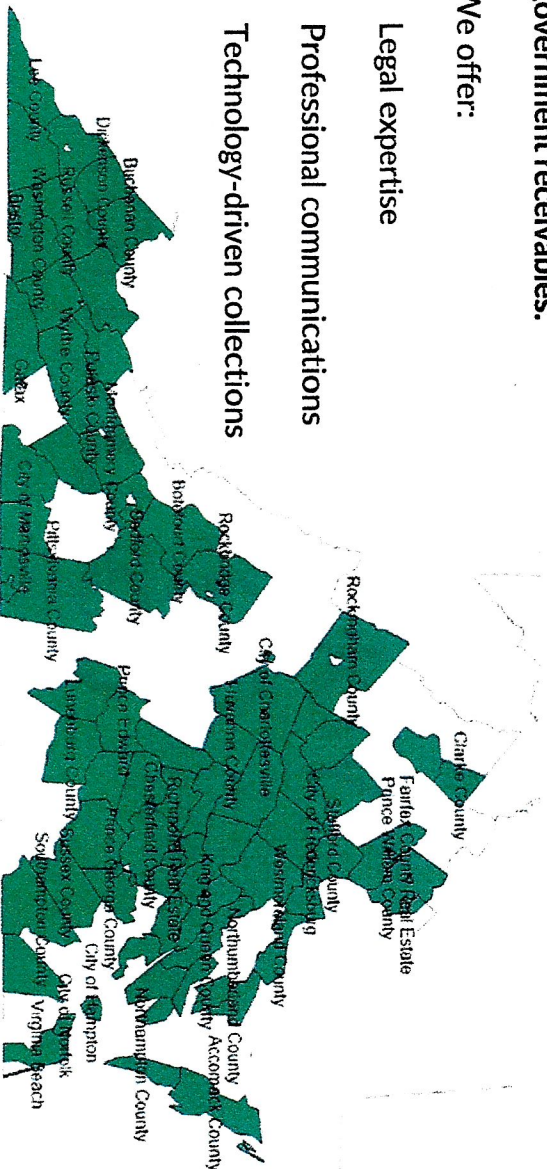
tacs | TAXIN | CONSULT

FIRM OVERVIEW

We are a Virginia-based law firm focused exclusively on collecting delinquent government receivables.

We offer:

- Legal expertise
- Professional communications
- Technology-driven collections



100

11

Attorneys

130

Employees

ω

Offices

125

VA Government Clients

WHY WE'RE DIFFERENT



Exclusively serve Virginia government clients



Extensive legal expertise in Virginia tax law



Technology-driven collections



Secure, SOC 2 compliant office environment

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WHAT WE COLLECT

These are some of the tax types we collect:

- Personal Property
- Real Estate
- Business License
- Trust Taxes - Meals and Lodging
- Non-Tax Utility Consumer Debt
- Many more!

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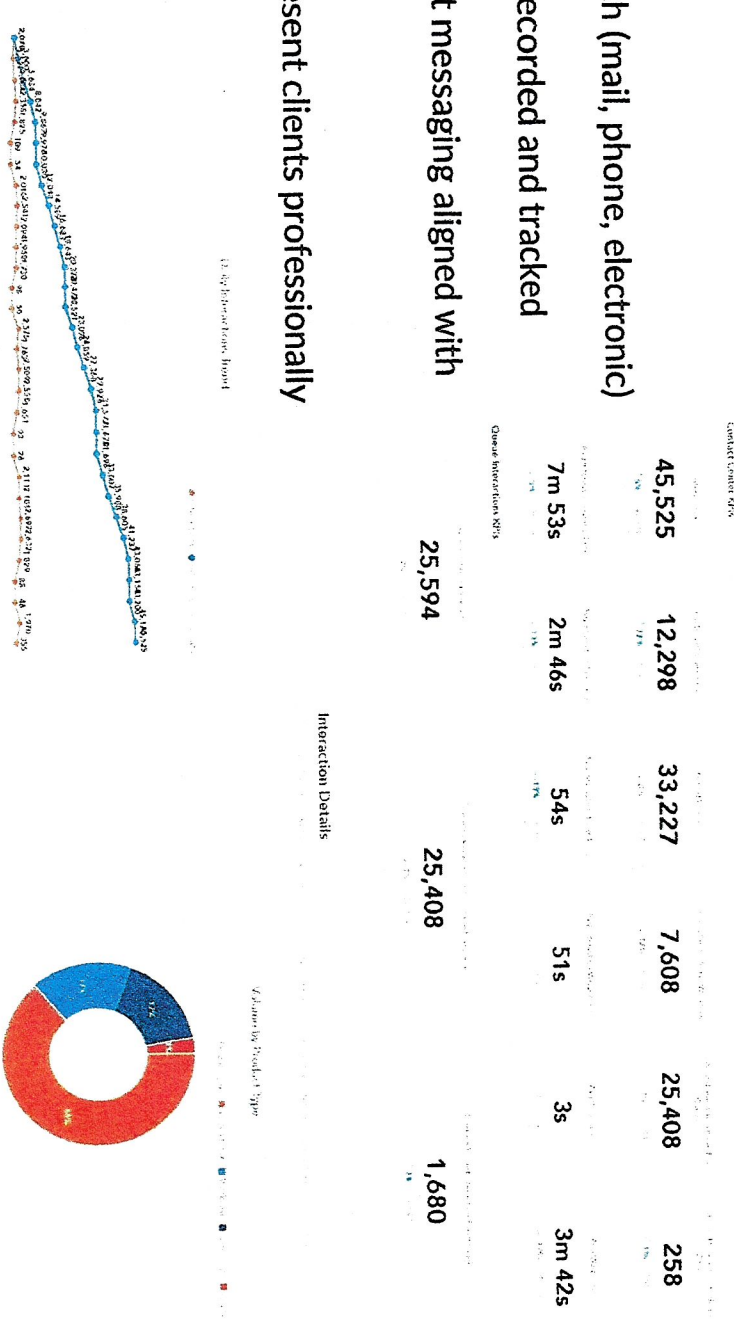
OUR COLLECTIONS WORKFLOW

				
Account Placement & Data Management	Outreach & Communication	Specialized Account Handling	Payments & Account Resolution	Reporting & Client Support
Secure file transfer and data standardization Weekly revision files to ensure records remain aligned	Delinquent notice letters sent at strategic intervals Multiple skip tracing tools used Multichannel contact: phone, mail, electronic	Specialized teams for: - General collections inquiries - Legal / litigation matters - Liens and enforcement actions - Fines and FDCPA-regulated accounts	Flexible payment options (phone, online, mail, in-person) Payment plans with active monitoring Timely posting and weekly remittance via ACH	Weekly remittance reports Monthly performance reporting Dedicated Client Relations Manager Direct access to teams + client portal

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PROFESSIONAL & DOCUMENTED COMMUNICATION

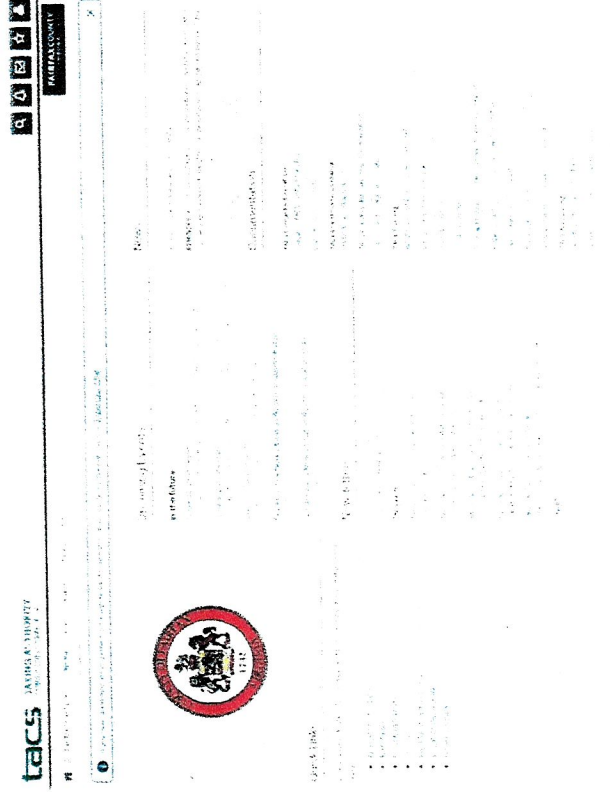
- Multichannel outreach (mail, phone, electronic)
- All communications recorded and tracked
- Consistent, compliant messaging aligned with client policies
- Staff trained to represent clients professionally



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DATA-DRIVEN COLLECTIONS & MEASURABLE RESULTS

- Centralized account tracking and reporting
- Performance metrics guide strategy
- Transparent reporting to clients through client portals
- Continuous improvement based on results



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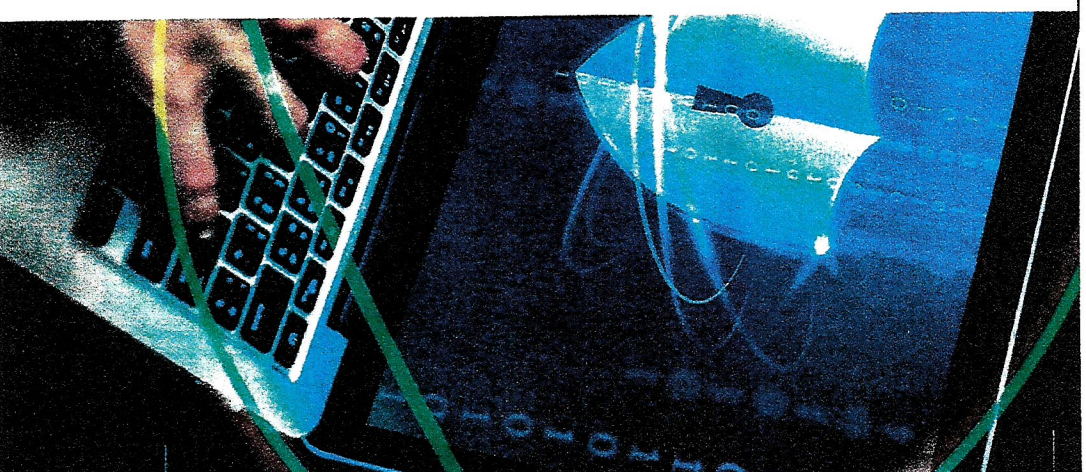
DATA SECURITY

Safeguarding Sensitive Government Information

- Secure systems and controlled access protocols
- Emphasis on confidentiality and data integrity
- Practices protect taxpayer and government information
- SOC 2 Certified



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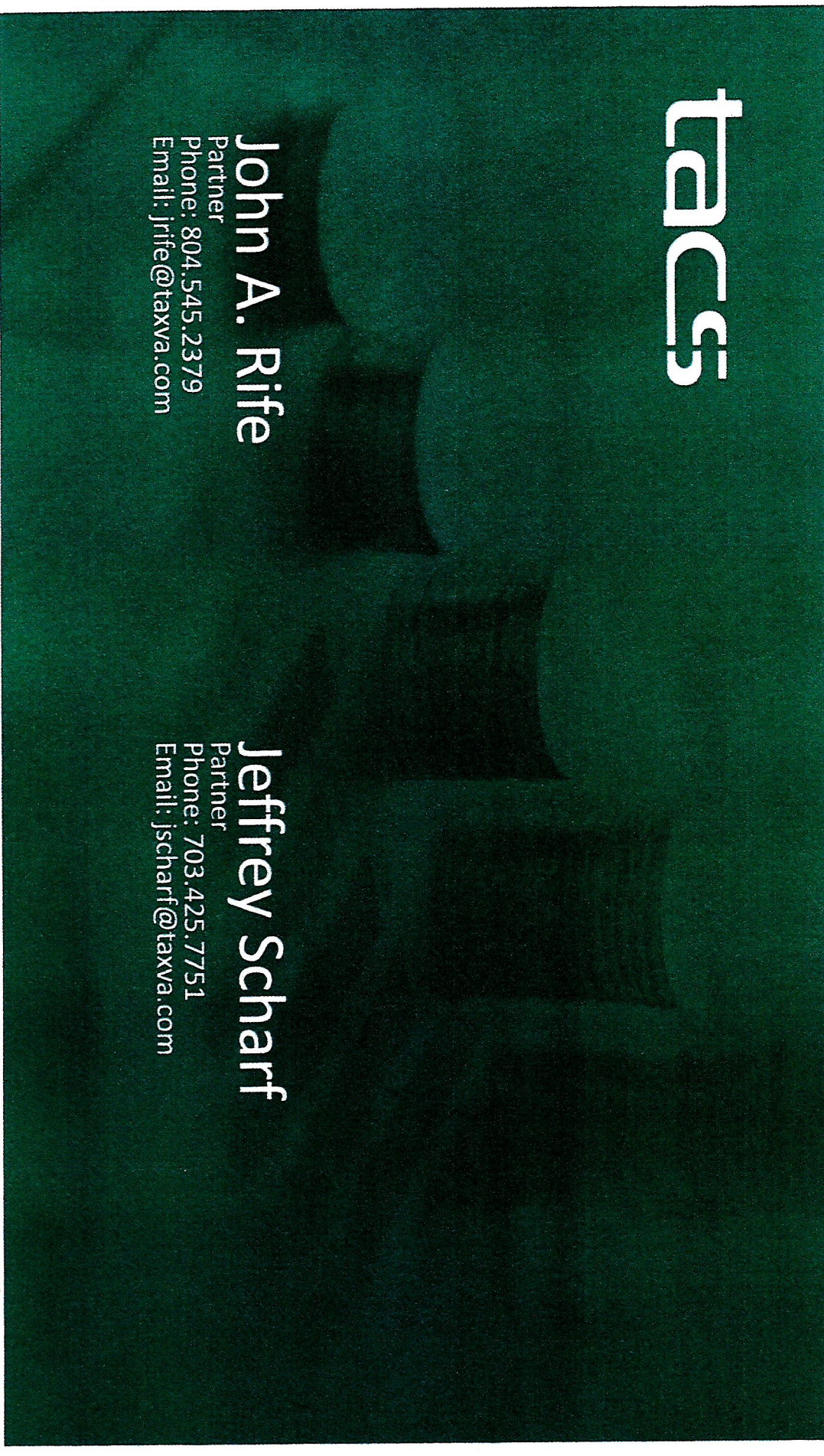
YOUR COLLECTIONS PARTNER

Professional. Secure. Effective.

- Dedicated partner for Virginia government receivables
- Legal, operational, and technological expertise under one firm
- Proven, professional approach to delinquent collections

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John A. Rife

Partner

Phone: 804.545.2379

Email: jrife@taxva.com

Jeffrey Scharf

Partner

Phone: 703.425.7751

Email: jscharf@taxva.com



Date: August 10, 2026

Memorandum to: Planning Commission and Town Council

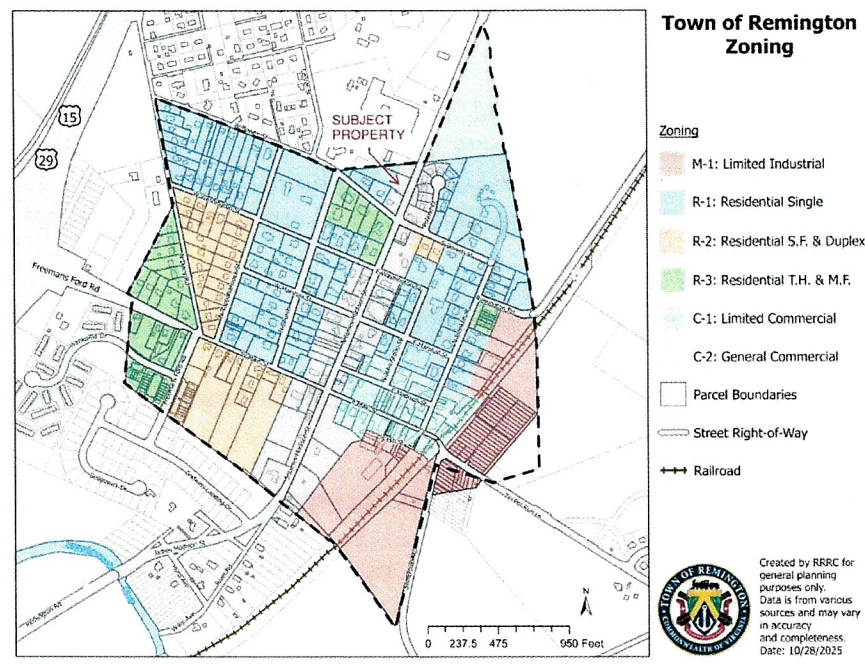
From: Caroline Dayton
Assistant Zoning Administrator

Subject: ***Application for Site Plan – 2025-003-SP – Remington Dental Properties, LLC. – Fauquier County GPIN 6887-19-1505-000***

APPLICATION:

The applicant has submitted a site plan (application number 2025-003-SP) for a proposed Dentistry office. The subject property is zoned C-2, General Commercial. On March 7, 2024, the property was rezoned from R-1 to C-2. It is 0.8714 acres in size and currently vacant land. The Dentistry office is classified as an Office for Business or Professional Use and is a by-right use in the C-2 district.

Below is an excerpt from the Town Zoning Map:



Excerpt from Town Zoning Map Identifying Subject Property

***Town of Remington
105 East Main Street, Remington, Virginia 22734***

The proposed building would be 2,300 square feet in size. The proposed building height is 11.2 feet, one story. The entrance to the project will be from James Madison Street. The Ordinance requires 12 parking spaces, and 12 parking spaces are provided.

APPLICATION STATUS:

The Site Plan has gone through two (2) reviews by all agencies. The third submission of the Site Plan is currently under review. Review for compliance with Town Code has been completed. The applicant has not yet provided copies of the standardized Performance Agreement and the Performance Bond Estimate.

Below is a summary of the review status of each reviewing agency:

In the case of Fauquier County, there are no further comments. The Bond Estimate and Stormwater Management Agreement will need to be executed, and bonds will need to be posted. The Land Disturbance Permit will not be issued until after final approval.

In the case of VDOT, there are remaining plan comments regarding items such as the entrance. A Land Use Permit will be required. VDOT is also reviewing an Access Management Exception request for an exception to the spacing standards for the entrance.

In the case of Fauquier County Water and Sanitation Authority, second submission comments were received. Bonds will need to be posted.

In the case of Public Works, the Town Superintendent has no further comments.

PROCEDURE:

Per Section 5-5 of the Subdivision and Land Development Ordinance, The Planning Commission has the responsibility to review a Site Development Plan within sixty (60) days of the filing of the required documents. The Planning Commission shall submit its recommendation to Town Council. Town Council shall approve the Site Plan if it meets all applicable code requirements.

CODE PROVISIONS APPLICABLE TO THE SITE PLAN APPLICATION:

The following provisions of the Subdivision and Land Development Ordinance are applicable to the Site Plan application:

5-5. PROCEDURES FOR PROCESSING SITE DEVELOPMENT PLANS

- Review of a final site development plan by the Planning Commissioner shall occur within sixty (60) days of filing of the required documents, unless abnormal and unusual circumstances exist, in which case the procedural time may be extended. The Planning Commission shall submit its recommendation to Town council.



- No public easement, right-of-way, or public dedication shown on any site development plan shall be accepted for dedication for public use until such proposed dedication shall first be approved by the Town Council and evidence of such approval is shown on the instrument to be recorded.
- No zoning permit shall be issued in any area covered by the site development plan except to the provisions of this Ordinance and the duly approved site development plan.
- The Town, County and State agencies responsible for the supervision and enforcement of this Ordinance shall periodically inspect the site during the period of construction.
- Upon compliance with the terms of this Ordinance and the satisfactory completion of construction, the Zoning Administrator for the Town of Remington shall furnish a certificate of approval. Certificates of approval, upon ratification by the Governing Body, shall release all of the bonds which may have been furnished.
- No change, revision, or erasure shall be made on any pending or final site development plan nor on any accompanying data sheet where approval has been endorsed on the plat or sheets unless authorization for such changes is granted in writing by the approving body or the Zoning Administrator.
- Any site development plan maybe revised, provided request for revision shall be filed and processed in the same manner as the original site development plan.

RECOMMENDATION:

If the Planning Commission and Town Council believe the Site Plan should be approved, the Zoning Administrator recommends the following conditions for approval.

1. Satisfying all remaining comments from reviewing agencies
2. All required documents and Bonds have been executed and accepted:
 - i. Performance Agreement
 - ii. Performance Bond
 - iii. FCWSA required Bond Posted
 - iv. Fauquier County required Bond Posted.
 - v. Fauquier County Stormwater Management Agreement
 - vi. VDOT Land Use Permit approved
3. Zoning Administrator shall not sign and approve the final version of the Site Plan for Town Council until all the above items have been satisfactorily addressed.
4. The As-Built Plans shall be approved prior to bond release.

ATTACHMENTS:

1. Site Plan

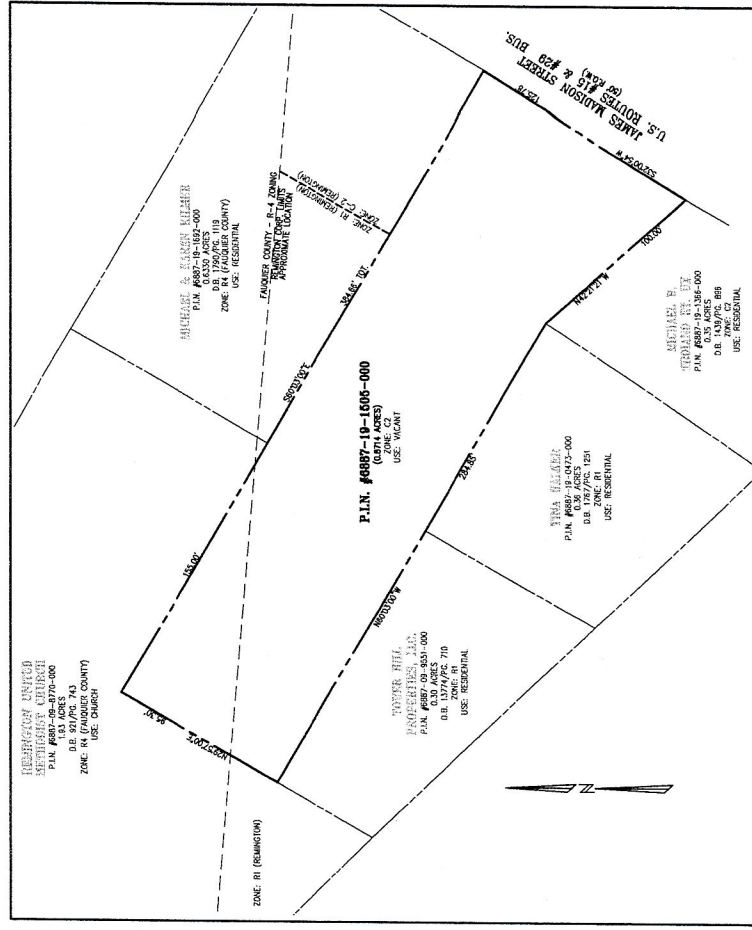
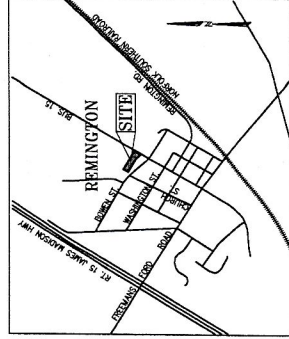
CC: Rachael Brinson, Town Administrator
Town Attorney



SITE PLAN FOR
REMINGTON DENTISTRY
P.I.N. #6887-19-1505-000
FAUQUIER COUNTY, VIRGINIA

[illegible]

TOWN OF REMINGTON, LEE MAGISTERIAL DISTRICT - FAUQUIER COUNTY, VA

[illegible]

OVERALL PLAN

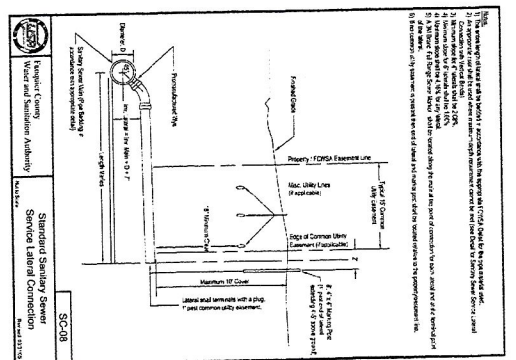
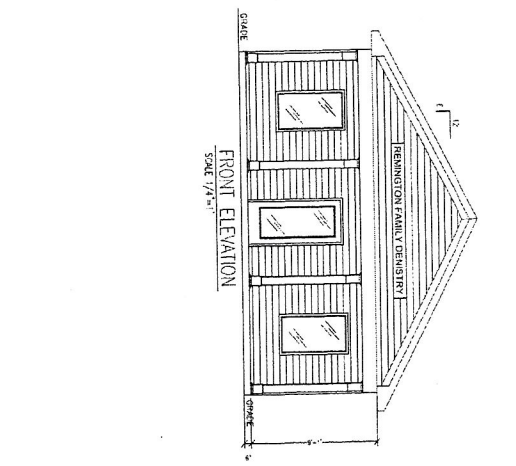
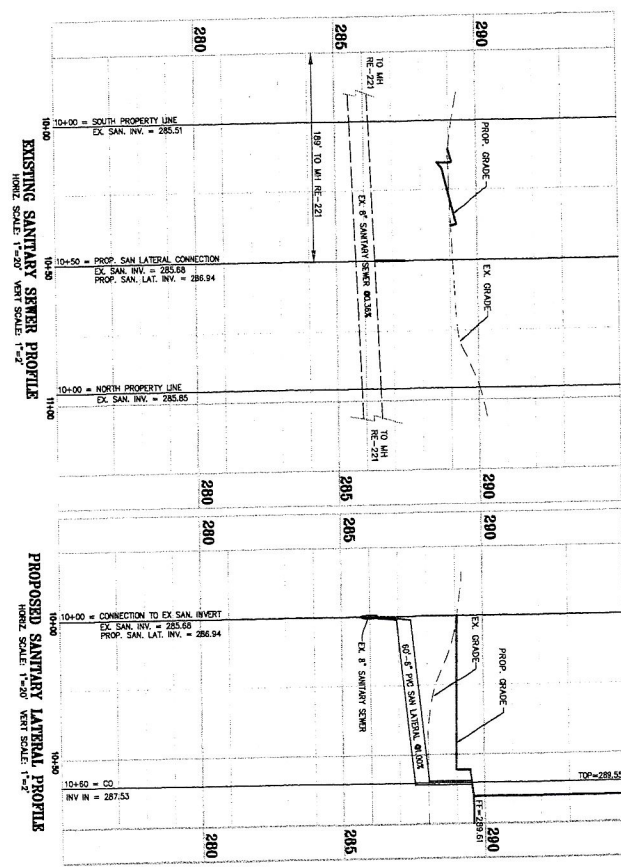
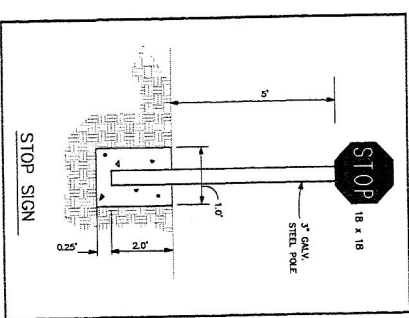
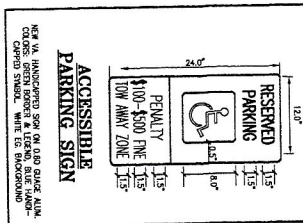
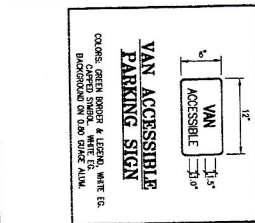
THE PROPERTY SHOWN HEREBON IS IN THE NAME OF REMINGTON DENTAL PROPERTIES, LLC AS FOUND AT DEED BOOK 1751, PAGE 440 IN THE LAND RECORDS OF THE FAIRMONT COUNTY, VIRGINIA

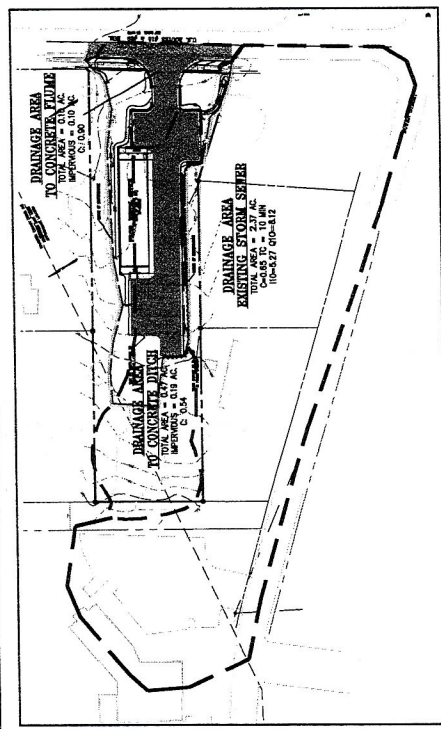
1. COVER SHEET
2. EXISTING CONDITIONS & DEMOLITION PLAN
3. SITE PLAN
4. DETAILS & PROFILES
5. STORM SEWER DETAILS AND CALCULATIONS
6. VDOT DETAILS
7. SIGHT-DISTANCE PLAN & PROFILE AND TURN-LANE WARRANTIES
8. EROSION AND SEDIMENT CONTROL PLAN
9. BROSION AND SEDIMENT CONTROL NOTES & NARRATIVE

SHEET 1 of 10
FILE NO. 1645

Fauquier County Water and Sanitation Authority FCWSA - APPROVED These plans and profiles meet the Design and Construction Standards required by the Fauquier County Water and Sanitation Authority's <u>Utility Standards Manual</u> (USM). This is not an assurance that the FCWSA intends to offer its water and/or sewer services or to own and/or operate the facilities associated with the project depicted on these plans. This Approval is good for five (5) years from the above date.	Date _____ Authorized Signature _____
---	---

[illegible]





DRAINAGE AREA TO EXISTING STORM SEWER

STORM SEWER DESIGN COMPUTATIONS									
FROM	TO	PIPE	TYPE	STRUC	AREA	COEF	PERF	ACROSS	FEET
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STORM SEWER DESIGN COMPUTATIONS

REMINGTON DENTISTRY

6-24-25

GRAPHIC SCALE

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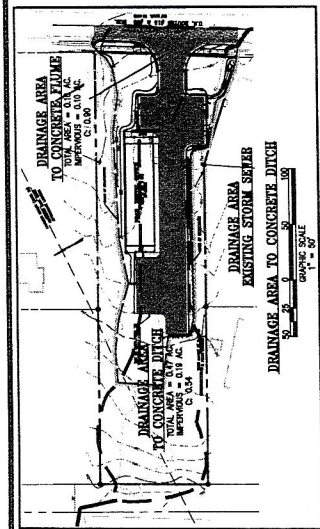
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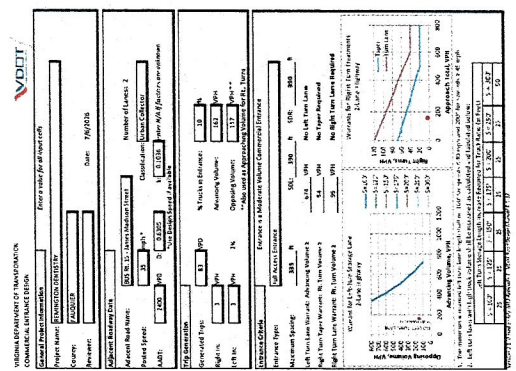
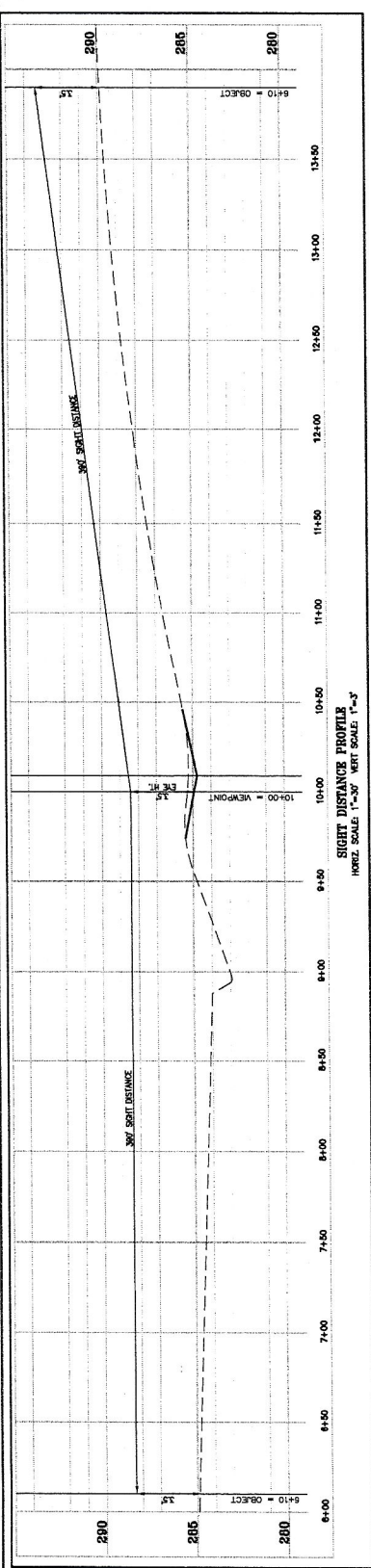
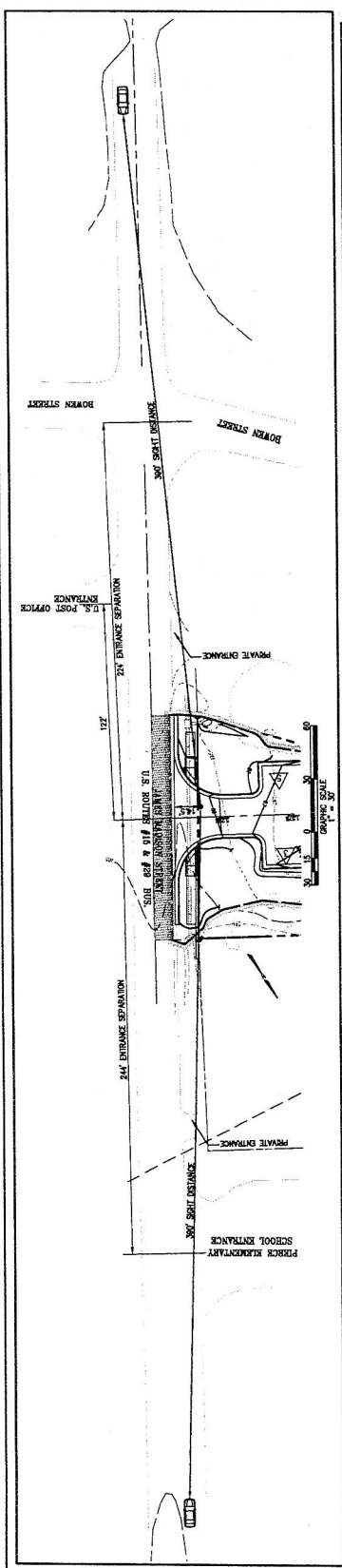
HINCHEY & BAINES, PLLC
ENGINEERING AND LAND PLANNING
123 EAST DAVIS STREET
SUITE 201
CULPEPER, VIRGINIA 22701
PHONE (540) 829-2220
FAX (540) 829-2239



TOWN OF REMINGTON, LEE MAGISTERIAL DISTRICT - FAUQUIER COUNTY, VA
REMINGTON DENTISTRY
SITE DISTANCE PLAN & PROFILE AND TURN LANE WARRANTS

SCALE: HORIZ. 1" = 30'
VERT. 1" = 5'
DATE: 2/14/2020
REVISIONS:
1-28-20 TURN COMMENTS
2-10-20 TURN COMMENTS

SHEET	7 of 10
FILE NO.	1645



Existing James Madison Street Traffic
James Madison Street (Sta. 81.13) is a 2-lane major collector street with a speed limit of 35 MPH.
The Commercial Entrance Speedways Version 2.1 was utilized for the right and left turn lane warrant analysis. Neither a right turn opportunity or left turn lane is warranted.

Turn Lane Warrants
The Commercial Entrance Speedways Version 2.1 was utilized for the right and left turn lane warrant analysis. Neither a right turn opportunity or left turn lane is warranted.

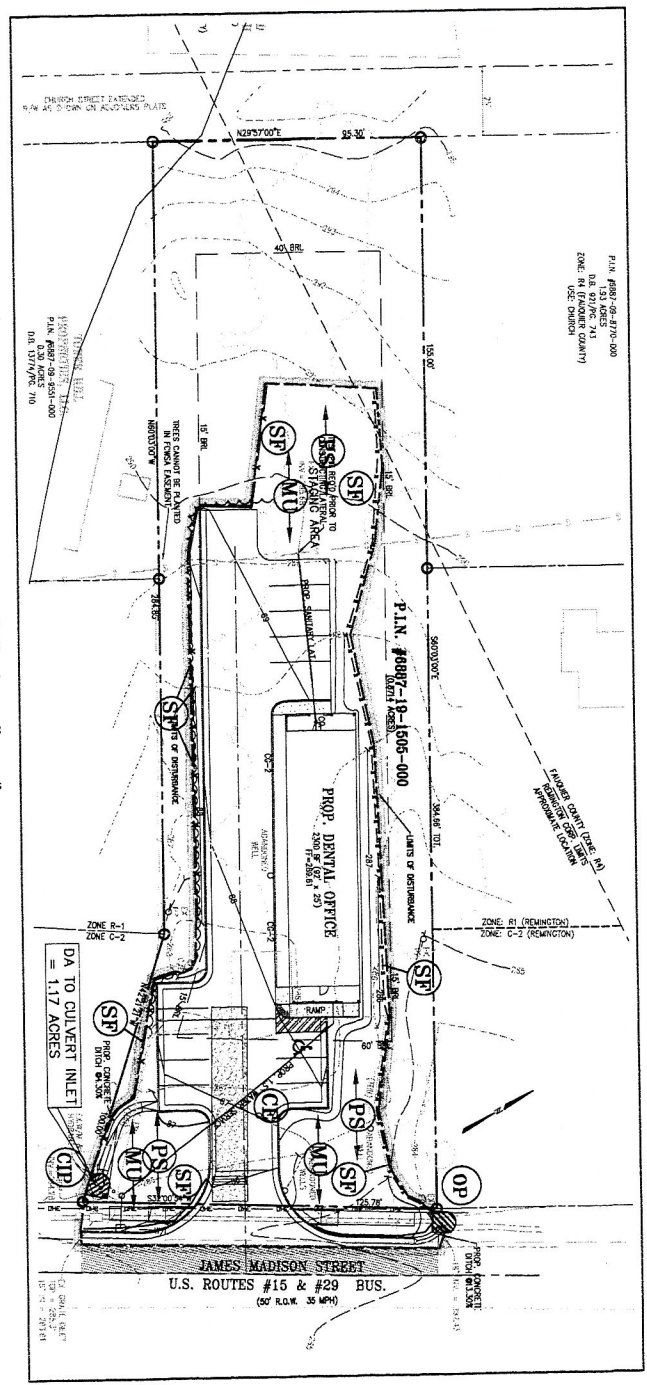
TURN LANE WARRANT ANALYSIS

Property Information
Remington Dental Properties LLC
123 East Davis Street
Remington, VA 22714
IPN: 0802-194-1005-1000
Zoning District: Commercial Highway (C-2)
Building Size: Dental Office = 2,300 SF
Proposed Use: Dental Office
Total square footage = 2,300 SF
Area: 2,300 SF

Trip Generation
Institute of Traffic Engineers (ITE) publication Trip Generation Manual, 11th edition was used to project the proposed traffic. Use Case 120 - Medical Dental Office Building - Small Office was used to estimate rates.

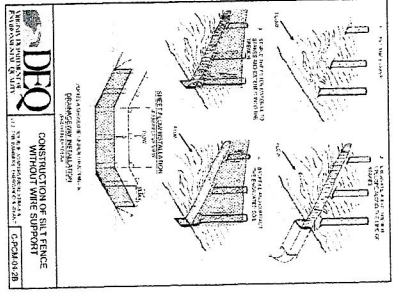
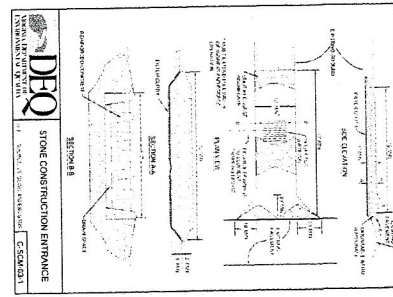
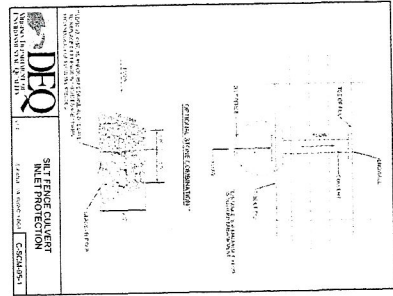
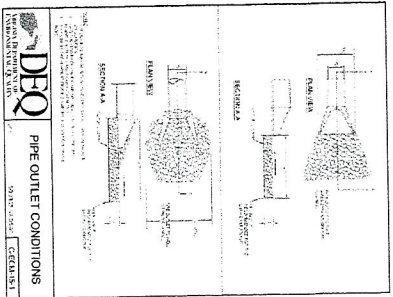
Warrant Analysis

Direction	Volume (V)	Delay (D)	Warrant
Left Turn	100	1.5	Not Warranted
Right Turn	100	1.5	Not Warranted



P.L.N. #8887-18-1506-000
 1.1 IN. #8887-18-1506-000
 1.1 IN. #8887-18-1506-000
 1.1 IN. #8887-18-1506-000
 1.1 IN. #8887-18-1506-000

GRAPHIC SCALE
 SCALE 1" = 30'



- EROSION SEDIMENT CONTROL LEGEND**
- 1. TEMPORARY CONSTRUCTION ENTRANCE WITH MOST MOULDS, C-50A-10
 - 2. CULVERT INLET PROTECTION, C-50A-10
 - 3. SILT FENCE, C-10A-10
 - 4. PERMANENT SEDIMENTATION, C-50B-10
 - 5. PERMANENT SEDIMENTATION WITH TRAP, C-50B-11
 - 6. OUTLET PROTECTION, C-50B-15
 - 7. WEDGING SEDIMENTATION, C-50B-11

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SHEET 8 OF 10
FILE NO. 1645
DATE: 02/14/2025
REVISIONS:
NO. DESCRIPTION
1.00-20.00 COMMENTS

EROSION & SEDIMENT CONTROL PLAN
REMINGTON DENTISTRY
 TOWN OF REMINGTON, LEE MAGISTERIAL DISTRICT - FAUQUIER COUNTY, VA



HINCHEY & BAINES, PLC
 ENGINEERING AND LAND PLANNING
 125 EAST DAVIS STREET
 SUITE 201
 CULPEPER, VIRGINIA 22701
 PHONE (540) 828-2220
 FAX (540) 828-2239

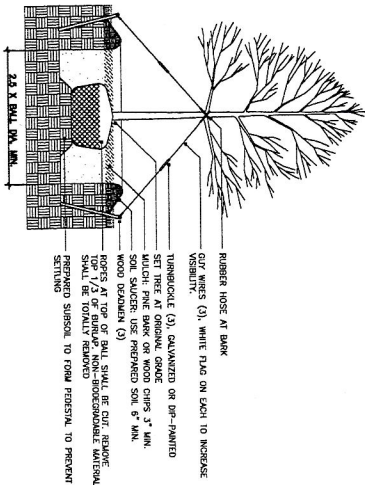
PLANT IDENTIFICATION: ALL PLANTS SHALL BE PROPERLY MARKED FOR IDENTIFICATION AND RECORDING

[illegible][illegible]

TRANSPLANT THESE BY TREE MACHINES. TREES SHALL BE MOVED BY MACHINES THAT PROVIDE A NONROTARY BALL DRAINAGE OF 12 INCHES DIA 1 INCH OR GREATER CALIBER. HOLES ARE TO BE DUG BY THE SAME SIZE MACHINE AS THE ONE TRANSPLANTING THE PLANT. THE PLANT MATERIAL SHALL BE TRANSPLANTED IN APPROPRIATELY THE SAME GROWING CONDITION AS IT IS PRESENTLY GROWING, IN TERMS OF SOIL TYPE AND MOISTURE CONTENT, FERTILIZER AND GUY AS DESCRIBED IN THESE PLANS AND SPECIFICATIONS.

- NOTES:
1. RUBBER HOSE MAY BE DELETED IF 3/4" NITON STRAP IS USED.
2. REMOVE HOSE OR NITON TRAP FROM BALL GRADE.
3. INSTALL TOP OF BALL 2' ABOVE FINISH GRADE.
4. SOAK ROOT BALL AND PLANT AT IMMEDIATELY AFTER INSTALLATION
5. WARP TREE TRUNK IF SPECIFIED ON PLAN. (SEE SPECS.)
6. LENGTH OF RUBBER HOSE TO BE 2/3 CIRCUMFERENCE OF TREE.
7. PLACE 2 WOOD STAKES PARALLEL TO STRUT.
8. 1" SAUCER MAY BE OUTSIDE OF BOLLNET.
9. SEE SPECIFICATIONS FOR OTHER PLANTING REQUIREMENTS.

NOT TO SCALE



2.31 LBS PER CALF/PK INCH
SHRUB BEDS:
3-5 LBS PER 100 SQ. FT.

GROUND COVER:
2.31 LBS PER 100 SQ. FT.

GROUND COVER: ALL AREAS OF GROUND COVER SHALL BE MOTTLED TO A DEPTH OF SIX INCHES
WITH A MIXTURE OF ORGANIC MATERIAL AND ROTOTILL UNTIL THOROUGHLY MIXED.
APPLY FERTILIZER AS STATED ABOVE.

[illegible][illegible]

COMMON NAME

KEY	QUANTITY	BOTANICAL NAME	COMMON NAME	CANPIER	HEIGHT	CANOPY SPREAD	REWARDS	TOTAL
THES								
AR	2	ACER RUBRA	RED MAPLE		2-1 1/4' MAX. 8' MIN.	8'00	250 SF	
SHRUBS								
U	25	LOSTONIA JAPONICA 'TITANIC'	WAXY FERNET	N/A	30'	N/A	43	N/A

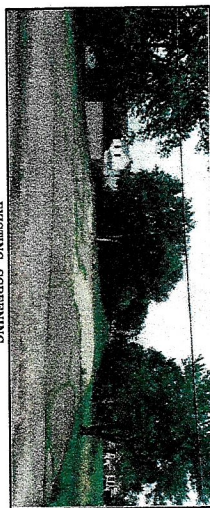
PASSING TO THE SUPERIOR

REQUIRED:
FOR COMMERCIAL PARKING LOTS: A 10' PLANTING STRIP WITH TREES, SHRUBS OR GROUND COVER ALONG STREET LINES. (15-7.1)

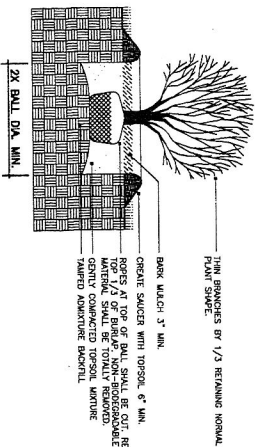
A CONTINUOUS OPAQUE VISUAL SCREEN WITH A MINIMUM HEIGHT OF ONE FEET SHALL BE PROVIDED BETWEEN THE PARKING AREA AND THE SAID LOT IN A RESIDENTIAL DISTRICT OR TO ANY LOT UPON WHICH THERE IS A DWELLING. SUCH SCREEN SHALL CONSIST OF A COMPACT EVERGREEN HEDGE OR FOLIAGE SCREENING, AN ORNAMENTAL WALL OR

PRODUCED:
FENCE, AND EARTH BELOW, OR A COMBINATION THEREOF. (15-7.1 & 10-8)

SHRUBS ALONG SIDES OF PARKING AREA, 5' O.C. IN FRONT SECTION OF PROPERTY. REAR PARKING AREA AND TRAVEL AISLE ARE SCREENED BY EXISTING VEGETATION.

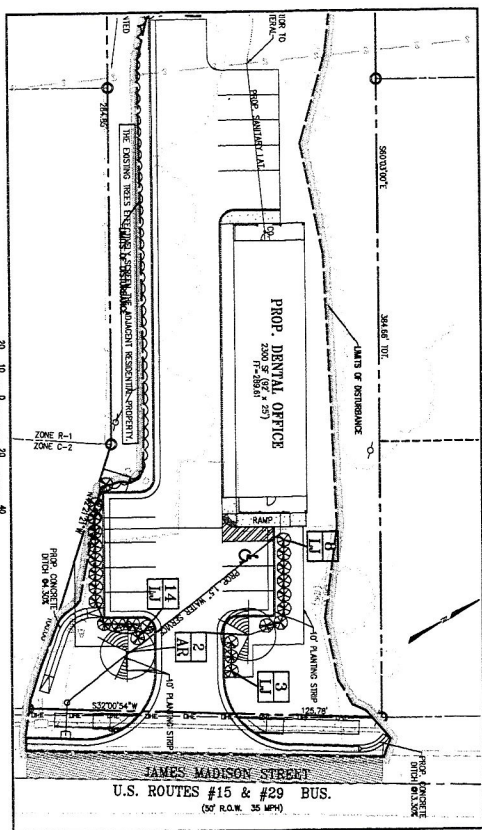


EXISTING SCREENING



SHRUB PLANTING DETAIL

NOT TO SCALE



PLANT LEGEND

AR		LARGE DECIDUOUS: Acer rubrum/Red Maple
LJ		SHRUB: Ligustrum japonicum "Texanum" Liquistum

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LANDSCAPE PLAN
REMINGTON DENTISTRY

TOWN OF REMINGTON, LEE MAGISTERIAL DISTRICT - FAUQUIER COUNTY, VA



HINCHEY & BAINES, PLC
ENGINEERING AND LAND PLANNING
125 EAST DAVIS STREET
SUITE 201
CULPEPER, VIRGINIA 22701
PHONE (540) 829-2220
FAX (540) 829-2239

SHEET
10 of 10

FILE NO.
1645

August 6, 2026

Town Council

Town of Remington
105 East Main Street
Remington, VA 22734

Re: Letter of Interest for Reappointment to the Planning Commission

Dear Mayor Allison and Members of Town Council,

I am writing to express my interest in being reappointed to another term on the Remington Planning Commission.

Serving on the Planning Commission has been a privilege, and I appreciate the opportunity to work with fellow Commission members on issues that help shape the future of our community.

Thank you for considering my request for reappointment. It would be an honor to continue serving the Town of Remington as a member of the Planning Commission, and I look forward to continuing to contribute to the Town's future.

Respectfully,

A handwritten signature in black ink that reads "Rachael Brinson". The signature is written in a cursive, flowing style.

Rachael Brinson